

# CLEAR BROOK FFA CONSTITUTION AND BY-LAWS

## ARTICLE I. GENERAL

The name of the organization shall be the “Clear Brook Chapter of the Future Farmers of America”, commonly called Clear Brook FFA Chapter. This chapter shall abide by the rules and regulations in the constitution and by-laws found in the latest edition of the National Official FFA Manual.

## ARTICLE II. OFFICERS

1. The officers of this chapter will be as follows; President, Vice President, Secretary, Treasurer, Reporter, Sentinel, Historian, and Student Advisor. The officers shall perform the duties of their offices as described in the National Official FFA Manual.
2. To hold an office in the Clear Brook FFA Chapter, the officer must be enrolled in an agriculture science class one semester of the school year. Due to the student not being enrolled in a class it is the officer’s responsibility to contact the advisors for information.
3. All members wishing to seek an office must fill out an application which is due on the day of interview. It is permissible if you are not eligible at the time of officer selection.
4. Officers will be selected based on the following criteria.
  - A. Application
  - B. Test
  - C. Teacher evaluation
  - D. Popular vote of FFA members
    - i. Including seniors
    - ii. Candidates can vote
    - iii. Candidates can NOT listen to speeches
    - iv. Members will vote for 2 candidates
  - E. Interview
  - F. Grades-student must include current report card
5. All criteria will be totaled based on a point system, the highest earning individual will be selected for president and proceed downward.
6. The point system will be based on how many candidates are running for office. For example: 10 candidates are running for office. Each individual will be ranked one to ten, with ten being the best individual.
6. Final ties will be broken by the teacher evaluation scores.
7. If ties still exist after teacher evaluation then the test scores will be used to break the tie.

## ARTICLE III. MEMBERSHIP

1. An active member shall be considered in good standing when:
  - A. The member attends local chapter meetings while enrolled in the school where the local chapter is established. Member shall not miss more than 2 meetings throughout the year.
  - B. The member shows an interest in and takes part in the affairs of the

- chapter. i.e. FFA fundraisers, judging teams, leadership teams
- C. The member pays current National, State, Area, District and local dues regularly and acts in a manner consistent with the ideas of the organization. This fee is nonrefundable once paid.
  - D. Members must be currently enrolled in an agriculture science course (Fall or Spring semester) to maintain membership.
  - E. Attend school on a regular basis without excessive tardys or absences (see school code of conduct, tardy policy applies)
  - F. Free and clear of any disciplinary issues, ISS, AEP, truancy tickets, excessive d-halls, etc.
  - G. Participate in mandatory practices that are required for LDE and CDE teams.
  - E. Membership and all privileges there of will be revoked immediately by advisors and administrators if a student does not conduct himself/herself properly while participating in any FFA activity.

#### ARTICLE IV. ANNUAL CHAPTER BANQUET

- 1. Certificates of merit will be given to members for outstanding performance in the various phases of agriculture career and technology work.
- 4. Seniors FFA members may have a table to display memories.
- 5. All senior FFA members in attendance will have the opportunity to retire their jacket.
- 6. Senior FFA Officer will give a retiring address and retire their jackets. The retiring speech will be limited to 2 minutes.

#### ARTICLE V. CONVENTIONS

- 1. Clear Brook FFA shall attend the District 6, Area 3, and State FFA Conventions.
- 2. Attendees will be selected from the active membership.
- 3. Attendees will be in official dress for all conventions.
- 4. State convention attendees must serve in some capacity at the convention to attend or be an award recipient or a participant in some form of competition at the convention (i.e. voting delegate, state degree).
- 5. Graduating seniors may attend the convention only if they are receiving an award or participating in a contest or running for a state office.
- 6. All members wishing to attend the State convention must make a deposit to hold their place for convention. The deposit amount will be determined and posted during the months of March or April. This amount is non-refundable to the student.
- 7. Attendees will be selected on but not limited to the following criteria:
  - A. Grade eligibility
  - B. Approved FFA Activities
  - E. Other School Involvement
  - F. Behavior
- 8. Attendees Responsibilities:
  - A. Attend all sessions of the convention.

- B. Attendee must wear official dress to all sessions unless the advisors specify otherwise.
  - C. Attendee will be representing Clear Brook FFA, Clear Brook High School, Clear Creek I.S.D. and the community. Therefore, all rules that apply at school will be in effect on any trip.
  - D. Attendees failure to follow school handbook rules will result in the student returning home (at parent's expense). Parents and school officials will be notified.
9. Convention Provisions:
- A. Travel to and from the convention will be provided by Clear Creek I.S.D.
  - B. Hotel accommodations will be paid for by the student. If additional charges are made to the room the student/parent is responsible for paying the additional charges.
  - C. The student will pay all convention registration fees.
  - D. Attendees need to plan to have money for meals. We will depart on a Monday or Tuesday and return on a Friday. In addition students may need funds for souvenirs and other approved activities by advisors while at the convention.

#### ARTICLE VI. MEETINGS

1. The chapter meetings will be held on the second Tuesday of each month with the exception of February, March, & April meeting dates will vary do to livestock shows.
2. The Annual FFA Banquet will constitute the May meeting. During the months of June, July, and August will not be held because of summer break.
3. The one Spring meeting will consist of electing officers for the upcoming year.

#### ARTICLE VII. AMENDMENTS

1. The proposed amendments must be approved by 2/3's of the current officers and by 2/3's of the active members of the Clear Brook FFA Chapter.
2. The proposed amendments must be posted on the bulletin board at least seven days prior to the regular meeting of the membership at which it is to be presented.

#### ARTICLE VIII. LIVESTOCK SHOWS

1. Students must pay for entry fees of projects. All paperwork must be must be completed and signed (includes getting a notary when needed) out to be entered for the show, this includes a hotel deposit and entry fee. These are non-refundable.
2. Hotel accommodations will be paid for by the student. If additional charges are made to the room the student/parent is responsible for paying the additional charges.
3. Hotel and entry fees are non-refundable if any student becomes ineligible for any reason.
4. Attendee will be representing Clear Brook FFA, Clear Brook High School, Clear Creek I.S.D. and the community. Therefore, all rules that apply at school will be in

- effect on the trip.
5. All Livestock Show and Auction Rules apply to each respective show. Please read these rules carefully. Refer to the respective rules/website of the Livestock Show.
  6. A supervising teacher must attend each approved show. Student may provide their own transportation per approval of the ag teachers and after the student turns in alternative travel form signed by parents and administration.
  7. If a student is attending a major livestock show (i.e. Houston Livestock Show and Rodeo) they must attend a scheduled meeting with a parent.
  8. Attendee must be eligible based on the UIL calendar. If a student is ineligible they will not be attending/competing.

#### ARTICLE VIII. TEAMS

1. FFA members are encouraged to participate in Leadership Development and Career Development Events (AKA LDE/leadership teams or CDE/judging teams).
2. After the entries are made by the advisor and a team member become ineligible or decides not to participate without giving written notice two weeks in advance, the individual is responsible for paying their portion of the team's entry fee back to the chapter.
3. Hotel accommodations will be paid for by the student. If additional charges are made to the room the student/parent is responsible for paying the additional charges.
4. Hotel fees are non-refundable if a student becomes ineligible or decides not to attend for any reason.
5. Attendee will be representing Clear Brook FFA, Clear Brook High School, Clear Creek I.S.D. and the community. Therefore, all rules that apply at school will be in effect on the trip.
6. Attendee must be eligible based on the UIL calendar. If a student is ineligible they will not be attending/competing.
7. An ag teacher has the right to choose teams based on but not limited to the following: school attendance, school behavior, attendance to practice, and scores received on practice tests (related to teams).

## **Acknowledgement of the Clear Brook FFA Constitution and Bylaws**

We have received a copy of the 2010–2011 Clear Brook FFA Constitution and Bylaws. By signing this sheet, we certify that we have read and understand the information contained in this document

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Student's Name (Print)

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Date

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Student Signature

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Parent or Guardian's Name (Print)

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Date

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Parent or Guardian's Signature

Please sign and return this form to your respective Agriscience teacher acknowledging receipt of this document.